

Appendix A (Budget Guidelines)

What does the school contribution provide?

System costs / licences	Professional Advice	Staffing Central Team	Central Services Costs	Central Service Provisions
Budgeting Finance HR Payroll FFT self-Evaluation and pupil Tracking, Attendance Manager Safeguard The Key for School Leaders National College – CPD ICO Licenses Health Assured	Legal Retainer HR Core External SI Advisor visits Data Protection Officer Governors – NGA, Esgoss	CEO CFO Finance Officer Admin Clerking, Company Secretary	Rent Computers Furniture Printer and printing costs Telephones Central Team CPD	Core school improvement package Training for schools Leadership support Bursar support HR support Payroll queries Central banking Month end payroll reconciliations VAT submission Pension administration Year-end processes Internal and External audit liaison Central system management Executive Leadership Central Policies Monitoring and support Headteacher Appraisal Leadership recruitment

The Central Team also negotiate for the whole MAT for certain supplies and services, creating savings at school level



3/5/23