




**KALEIDOSCOPE**  
Multi Academy Trust

# **SEND and Inclusion Policy**

**Approved by:** Kaleidoscope Trust Board

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Written by:	SENDCo Executive Leader	Emma Bray
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Adopted by:	Ashcombe Primary School Becket Primary School Christ Church CE Primary School Crockerne CE Primary School Hutton CE Primary School St. Martin's CE Primary School Worle Village Primary School	
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## 1. Introduction

At Kaleidoscope Multi Academy Trust (KMAT) we strive to ensure that all pupils are fully included in all aspects of school life. All children in our care, including those identified as having ‘Special Educational Needs and/or Disabilities’ (SEND) have a common entitlement to a broad and balanced

curriculum which is accessible to them as individuals. This is regardless of gender, religion, race, background, specific difficulty or physical ability. As a MAT we value and respect personal qualities and the needs of individual pupils within our schools. We are committed to providing a safe, secure but challenging learning environment where all children feel confident and able to flourish regardless of their special needs or differences.

We understand that some children may require more support than others. If all children are to achieve their full potential, we must recognise this and plan accordingly. Children may have SEND either throughout, or at any time during their school career. Our policy ensures that the curriculum planning and assessment for children with SEND takes into account the type and extent of the difficulty experienced by the child. Some of these children may require long term help throughout their time in school, whilst others may need short periods of support to overcome less complex difficulties.

As a MAT we ensure our sites are accessible to all and provide disabled facilities for those who require it.

## **2. Overview**

This policy will have due regard to legislation, including, but not limited to:

- The SEND Code of Practice: 0 to 25 years, July 2014, January 2015
- Part 3 of the Children and Families Act 2014 and associated regulations
- Health and Social Care Act 2012
- Equality Act 2010
- Mental Capacity Act 2005
- Children's Act 1989
- Teachers Standards 2015
- The National Curriculum in England Key Stage 1 and 2 framework document Sept 2013

It will also take into account statutory and non-statutory related guidance, including, but not limited to:

- Supporting Children with Medical Conditions
- Keeping Children Safe in Education
- Working Together to Safeguard Children

This SEND Policy reflects the principles of the 0-25 SEND Code of Practice (2014).

## **3. Aims**

Our MAT schools aim to be inclusive; actively seeking to remove the barriers to learning and participation that can hinder or exclude individual children or groups of children and to raise the aspirations and expectations of all learners.

This means that equality of opportunity must be a reality for all our children.

We make this a reality by providing a focus on outcomes for all groups of children, including:

- girls and boys
- minority ethnic and faith groups
- children who need support to learn English as an additional language
- children with additional learning needs
- able and talented children
- children who are at risk of disaffection or exclusion
- asylum seekers
- travellers

## 4. Objectives

As a MAT, we will:

- Work within the guidance provided in the SEND Code of Practice, 2014
- Ensure the Trust's inclusion policy is implemented consistently by all staff
- Ensure any discrimination or prejudice is addressed and eradicated
- Identify barriers to learning and participation, and provide responses appropriately to address this
- Ensure all pupils have access to an appropriate differentiated curriculum
- Recognise, value and celebrate pupils' achievement, however small
- Work in partnership with parents/carers in supporting their child's education
- Guide and support all school staff, governors and parents in inclusion issues
- Operate a child-centred approach to the management and provision of support for children with additional needs and disabilities, ensuring '**reasonable adjustments**,' so all children can access school's facilities and services,
- Provide a dedicated SEND Coordinator (SENDCo) responsible for the children within a particular school/s who will work within the SEND and Inclusion Policy. A full list of the SENDCos and the school they work in is provided in Appendix 1.

## 5. Identifying Special Educational Needs

*'A pupil has SEN where their learning difficulty or disability calls for special educational provision, namely provision different from or additional to that normally available to pupils of the same age. Making higher quality teaching normally available to the whole class is likely to mean that fewer pupils will require such support. Such improvements in whole-class provision tend to be more cost effective and sustainable.'* (SEND Code of Practice 2014, 6.15)

At KMAT we recognise the importance of early identification of needs to ensure that children within our schools are able to reach their full potential. Our staff have high levels of skills, knowledge and

expertise in providing first class education for children with a range of needs in any of the four broad areas of need:

- Cognition and Learning
- Communication and Interaction
- Social, Emotional, Mental Health
- Sensory and/or physical needs

The purpose of identification is not to fit children into one of these categories but to use the graduated response to address a child's particular needs. Our staff work closely with parents/carers, the child and external professionals to ensure a clear picture of the whole child, not just the special educational needs of the child. This allows the school to put the best provision in place to meet the needs of each individual child. **(See appendix 3 – SEND Identification Pathway)**

Whilst not SEN, KMAT recognises that other factors may also impact on progress and attainment for children within our schools. Such things as:

- Disability, including some medical conditions ( the Code of Practice outlines the “reasonable adjustment” duty for all settings and schools provided under current Disability Equality legislation – these alone do not constitute SEN)
- Attendance and Punctuality
- Health and Welfare
- EAL (any child with English as an additional Language)
- Being in receipt of Pupil Premium Grant
- Being a Looked After Child
- Being a child of Serviceman/woman
- Behaviour difficulties unless these are an underlying response to an additional need

## **6. A Graduated Approach to SEND Support**

Staff across the schools within Kaleidoscope have high levels of skills, knowledge and expertise in providing first class education for all children, regardless of need. Staff use a graduated approach to SEND.

High quality teaching, scaffolded for individual children, is the first step in responding to pupils who have or may have SEND before they are put onto the SEND register.

If a child continues to have difficulties or to make inadequate progress, a concern form (appendix 2) is completed and a child is then referred to the SENDCo for more specific and individual support.

Any child requiring support within school from an external agency will be placed upon the register as SEN Support. Parents will always be contacted and consent obtained before any referrals to external agencies are made.

Teachers are responsible and accountable for the progress and development of the children in their class, including where children access support from teaching assistants or specialist staff.

As a MAT we regularly and carefully review the quality of teaching for all children within our schools, including those at risk of underachievement. This includes reviewing and, where necessary, improving teachers' understanding of strategies to support vulnerable children and their knowledge of SEND most frequently encountered.

As a MAT we firmly believe that additional intervention and support cannot compensate for a lack of good quality teaching.

The decision to make special educational provision is made by the dedicated SENDCo in partnership with the school leadership team.

The teacher and SENDCo consider all the information gathered from within the individual school about the child's progress, alongside national data and expectations of progress. This will include high quality and accurate formative assessment, using effective tools and early assessment materials.

For children with higher levels of need, the individual school works closely with external agencies and professionals through regular meetings and reports. The MAT encourages parents and children to contribute to these meetings as we believe it is important to gather a picture of the child as a whole.

Parents/carers and children, where the child has a higher level of need, are invited to provision meetings at least three times a year where targets can be reviewed and new targets set. Provision is assessed every short term and stored digitally on our platform, Provision Map. Families are invited to comment on line as well as attending face to face meetings.

The SEND register is regularly reviewed at least three times a year. Children who meet a level of attainment appropriate for their age for at least a term will be removed from the register which will be communicated with parents. It is important to us as a MAT that the SEND register reflects the level of need within the individual schools and that children do not remain on the register if they no longer have additional needs.

Once a child has been removed from the register they can be re-registered at any time, if their needs change.

## **7. Supporting Children and Families**

Kaleidoscope MAT values the contribution and support from parents/carers and recognises the importance of working with parents/carers to support children with additional needs. The individual school websites have a detailed SEND section, which include the local offers, and are regularly updated.

For local offers, please click on the links below:

[North Somerset's Local offer](#)

[Somerset's Local Offer](#)

We work closely with North Somerset Parents Carers Working Together (NSPCWT) and the [SENDIAS](#) service (information and advice) for North Somerset, to evaluate and share our practices. We also regularly work with a variety of external agencies including: Community Paediatrics, CAMHS, VLS service, Social Care, Disabled Children’s Team, Local Authority Inclusion Team, PSCOs and the local Police force. This allows us to ensure that we are able to provide or to signpost the best possible support for children and families.

## **8. Admissions**

Schools accept admissions throughout the year dependent upon numbers on roll.

Children with EHC plans are considered in collaboration with the Local Authority SEN team. For full details on the admissions process, please see the Admissions Policy or contact the individual school directly.

## **9. Accessibility**

Through regular training and high quality teaching, barriers to learning are quickly removed and identified. When children with potential access difficulties start school, the SENDCo works closely with external agencies to ensure appropriate training, modifications to the environment and provision is in place to support that child.

Delivery of information to both parents and children is adapted, as necessary, on an individual basis. The MAT, encompassing all its schools, is developing a positive approach to all children including the use of personalised target books, learning packs, increased visual and non-verbal information, including visual timetables and instructions, and modifications to the classroom environment.

Parents/carers are also able to access written information through alternative means if requested.

For further information on accessibility, please see the MAT’s Accessibility Policy.

## **10. Supporting Children with Medical Conditions**

KMAT recognises that pupils at school with medical conditions should be properly supported so that they have full access to education, including school trips and physical education. Some children with medical conditions may be disabled and where this is the case the school will comply with its duties under the Equality Act 2010.

Some children may also have special educational needs (SEN) and may have a statement, or Education Health and Care plan (EHC) which brings together health and social care needs, as well as their special education provision.

## **11. Complaints**



As a MAT, we have policies in place that aim to resolve problems swiftly, fully and efficiently at the earliest opportunity. For further information please see our Complaints Policy which is on the MAT website, in addition to the websites of the individual schools.

## 12. Review and Evaluation

This policy will be reviewed annually and checked for continuing relevance against any statutory requirements and Local Authority advice.

### Appendix 1 - SENDCo Contacts within Kaleidoscope MAT

School	SENCo	Contact details
Ashcombe Primary School	Kerry Evans	01934 620141 <a href="mailto:kerry.evans@ashcombeprimary.co.uk">kerry.evans@ashcombeprimary.co.uk</a>
Becket Primary School	Deb Crandon	01934 516052 <a href="mailto:dcrandon@stmartinsschool.org.uk">dcrandon@stmartinsschool.org.uk</a>
Christ Church CE Primary School	Leanne Bryant	01934 620738 <a href="mailto:Leanne.bryant@christchurchprimaryschool.org">Leanne.bryant@christchurchprimaryschool.org</a>
Crockerne CE Primary School	Billy Brogan	01275 372659 <a href="mailto:William.brogan@crockerne.co.uk">William.brogan@crockerne.co.uk</a>
Hutton CE Primary School	Alayna Smith	01934 812852 <a href="mailto:alayna.smith@huttonceprimaryschool.co.uk">alayna.smith@huttonceprimaryschool.co.uk</a>
St. Martin's CE Primary School	Deb Crandon	01934 628651 <a href="mailto:dcrandon@stmartinsschool.org.uk">dcrandon@stmartinsschool.org.uk</a>
Worle Village Primary School	Alan Milne	01934 512200 <a href="mailto:alan.milne@staff.worlevillage.n-somerset.sch.uk">alan.milne@staff.worlevillage.n-somerset.sch.uk</a>

## Appendix 2 – Concern Form

# Concern form

CONCERN FORM – REFER TO SENDCO		
Pupil name:		Year:
Teacher name:		Date of referral:
<b>Areas of concern</b> <i>(tick the relevant boxes)</i>	Other <i>(please specify)</i>	
<input type="checkbox"/> General learning difficulties	<input type="checkbox"/> Communication and interaction	<input type="checkbox"/> Social, Emotional, and Mental Health
<input type="checkbox"/> Specific learning difficulties (e.g. dyslexia)	<input type="checkbox"/> Speech and language	<input type="checkbox"/> Physical (gross/fine motor skills, visual or hearing impairment)
What difficulties does the pupil have accessing the curriculum?		
Score the <b>impact</b> on the pupil's <b>behaviour</b> and <b>learning</b> out of 10, with 10 being the most impact and 1 being the least impact. Impact: _____/10		Score the <b>urgency</b> of the referral out of 10, with 10 being most urgent and 1 being least urgent. Urgency: _____/10
What support has already been put in place?		Impact of support
What next steps would you like to see?		

**CONCERN FORM – REFER TO SENDCO**

**Any further comments?**

**Attached documents**

*(tick the relevant boxes)*

Pupil information

Teacher-parent / teacher-child discussion notes

Teacher / SENDCO discussion notes

Data tracking of progress

Other observations (including teaching assistant observations)

# Appendix 3 - SEND Identification and Provision Pathway

